

H.P. STATE LEGAL SERVICES AUTHORITY



Office : 2623862
Phone { Fax : 2626962

Address : Block No. 22, S.D.A. Complex,
Kasumpti, Shimla - 171 009
Email: mslegal-hp@nic.in
Website: www.hpslsa.nic.in

No.112-LSA/Estt./Part-IX/2018/ 398-399

24th January, 2018

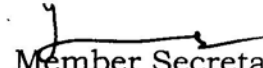
NOTIFICATION OF VACANCY

Applications on the prescribed format are invited for filling up **one post** of Clerk (on regular basis) in the pay scale of Rs. 5910-20200-1900 Grade Pay in **H.P. State Legal Services Authority** and **four posts of Clerk (on Contract basis)** in District Legal Services Authorities on consolidated fixed contractual amount @ **Rs.5910+1900=7810/- P.M** (which shall be equal to minimum of the pay band + grade pay). Age of the candidates should be between 18 years and 45 years. The upper age limit is relaxable for Scheduled Castes/Scheduled Tribes/other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government. Candidate should have **Bachelor's degree** or equivalent from a recognized University with typing speed in English 30 words per minute or 25 words per minute in Hindi with knowledge of Word Processing in Computer. Self attested copies of the relevant certificates be sent with the application. No TA/DA will be paid.

DESIRABLE QUALIFICATIONS:

Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.


Applications may be sent to the Member Secretary, H.P. State Legal Services Authority, Block No.22, S.D.A Complex, Kasumpti, Shimla-9, so as to reach on or before **9th February, 2018** on the prescribed proforma (**Annexure-'A'**) alongwith bank draft of Rs.200/- from all the candidates payable in favour of Member Secretary, H.P. State Legal Services Authority, Shimla. Application received after due date shall be rejected without informing the candidates.


Member Secretary,
H.P. State Legal Services Authority,
Shimla-9

Endst. No: As above
Copy forwarded to:-

Dated Shimla-9 **24th January, 2018**

1. The Advertisement Manager, **Dainik Jagran, Shimla** with a request to publish the same in **all editions of Himachal Pradesh** and intimate the date of publication and copy of advertisement. **The advertisement expenses as per rates of Director, Information and Public Relations Department** will be borne and paid by this Authority.
2. Notice board and Website of this Authority.


Member Secretary

Annexure –‘A’

APPLICATION FORMAT FOR THE POST OF CLERK (ON REGULAR/CONTRACT BASIS)

(To be filled up/typewritten in capital letters only)

1. Name: _____
2. Father's/Husband's Name: _____
3. Date of Birth: _____
4. Academic Qualification: _____
5. Detail of examinations passed from matriculation onwards:

Paste your
recent
passport size
photograph
here

S. No.	Year	Examination passed	% of marks	Name of Board/ University
1	2	3	4	5
2				
3				
4				

6. Permanent Address _____
with pin code: _____

7. Address for correspondence _____
with pin code: _____

8. Demand Draft No. _____ Name of Bank _____
dated _____ amounting to **Rs.200/-**
9. Mobile Number (if any): _____
E-mail (if any): _____
10. Category: _____
(indicate the category and also annex self
attested copy of the certificate)

Signature of the Candidate

Place: _____

Date: _____

Verification:

Verified that the above information is true and correct to the best of my knowledge. No part of it is false or incorrect and nothing material has been concealed therefrom.

Verified on this the (date) _____ Day of (Month) _____ 2018

Signature of the Candidate